

STATE OF CONNECTICUT HEALTH AND EDUCATIONAL
FACILITIES AUTHORITY

Minutes of
The Grant Committee Meeting
November 15, 2011, 11:30 a.m.

The Grant Committee of the State of Connecticut Health and Educational Facilities Authority met in session at the offices of the Authority at 11:30 a.m. on Tuesday, November 15, 2011.

The Meeting was called to order by Peter Lisi, Committee Chair at 11:35 a.m., and, upon roll call, those present and absent were as follows:

PRESENT: Peter Lisi, Committee Chair
Patrick A. Colangelo
Estela Lopez
Bryan Pollard¹
Barbara Rubin, Board Chair²

ABSENT: Sarah K. Sanders (Rep. for Denise Nappier)

ALSO PRESENT: Jeffrey A. Asher, Executive Director
Kimberley Fontaine, Grants & Marketing Programs Coordinator
Paula Herman, General Counsel
Tara Keating, Project Coordinator
JoAnne Mackewicz, Controller
Cynthia Peoples, Assistant Director
Debra M. Pinney, Manager, Administrative Services
Norberto Ramirez, Compliance/Internal Auditor
David Wasch, Legislative Liaison/ECE Program Specialist
Jeanette Weldon, Managing Director
and Kathy Owens, Receptionist/Administrative Assistant of
Connecticut Health and Educational Facilities Authority

¹ Mr. Pollard arrived at 11:40 a.m.

² Ms. Rubin arrived at 11:37 a.m.

MINUTES OF THE GRANT COMMITTEE MEETING
November 15, 2011

Minutes

Mr. Lisi requested a motion to approve the Minutes of the July 26, 2011 Grant Committee Meeting. Mr. Colangelo moved for approval of the minutes; Dr. Lopez seconded his motion.

Upon roll call, the “Ayes,” “Nays,” and “Abstentions” were as follows:

AYES

Patrick Colangelo
Peter Lisi

NAYS

ABSTENTIONS

Estela Lopez³

Review of Staff-recommended Client Grant Applications and Recommendation to the Full Board

Mr. Asher inquired if any of the Board members had trouble accessing the Filesanywhere application. A few members did, but for the most part everyone preferred to view the information online as opposed to getting paper copies.

³Dr. Lopez abstained from voting as she did not attend the July 26, 2011 Grant Committee Meeting.

Dr. Lopez made a suggestion to simplify online Committee member review by excluding the compliance documents and including only the grant proposal, the objective, the amount and the budget. Mr. Asher agreed stating that his suggestion would be that going forward, rather than including all the state regulatory documentation we can indicate that the applicants have met that requirement. Mr. Asher suggested that the audited financial statements would remain a part of what is posted online for Committee members. The Committee agreed.

Mr. Asher then provided an overview of the review process for the Internal Review Committee (IRC). Mr. Asher pointed out that Mr. Lisi sat in on the internal review session. Mr. Asher also provided an overview of the scoring sheet that was handed out during today's meeting and explained the ranking methodology.

Mr. Asher asked Mrs. Fontaine to explain the Bucklin Variant methodology for scoring. Mrs. Fontaine explained in detail the methodology used by the IRC.

Ms. Rubin stated that the IRC recommendations appear to be Hartford centric. Mr. Asher stated that the IRC looked at the applications by merit of each request. Mrs. Fontaine pointed out that the Northeast portion of the state is not well represented in part because the Authority does not have many clients in that geographical area.

Dr. Lopez pointed out that some of the small organizations such as community resource organizations don't have the capacity or human resources to write grants like the larger organizations. Further discussion ensued.

Dr. Lopez questioned the proposed grant to Quinnipiac University for driving education for the aging. She stated that this is not a core program for the University, and replicated AARP programs. Dr. Lopez felt that the request for funds for New Horizons for replacement of HVAC units was more vital. Further discussion ensued.

Dr. Lopez recommended substituting a grant to New Horizons instead of Quinnipiac University. The members of the Grant Committee agreed to award a grant to New Horizons.

Mr. Lisi asked if there were any other comments or questions. Ms. Peoples stated that the total amount of the proposed funding would be \$1,003,577. The Committee agreed to go slightly (\$3,577) over budget. Mr. Lisi requested a motion to accept the IRC recommendations, except for the substitution of an award to New Horizons instead of Quinnipiac University. Ms. Rubin seconded her motion. (A list of grants awarded is attached as Attachment A hereto.)

Upon roll call, the “Ayes,” “Nays,” and “Abstentions” were as follows:

AYES

NAYS

ABSTENTIONS

Peter Lisi
 Patrick Colangelo
 Estela Lopez
 Bryan Pollard
 Barbara Rubin

Mr. Asher added that the full Board will have to confirm the Grant Committee’s action and that the resolution going before the Board will have to reflect that the grants proposed to be awarded go slightly over the \$1,000,000 authorization.

Mr. Lisi asked when the successful applicants would be notified and when would the funds be available. Mrs. Fontaine stated that the applicants will be notified on November 16, 2011 and the funds will be available on January 3, 2012. Mr. Lisi asked for all who did not get an award, what sort of feedback if any, do they receive. Mrs. Fontaine responded that they will be promptly notified that they were not chosen for award of a grant and she will provide them with feedback, if requested.

Mr. Lisi inquired if there was any other business. Mr. Asher stated that for the Nonprofit Grant Program, the Letter of Interest deadline is Friday, November 18, 2011, which was extended because of the power outage from the recent snow storm. All applicants will send in a Letter of Interest, which gives a brief description of the organization and a brief description of what they are proposing to do. When the Committee met in July, it was agreed that Staff would review the Letters of Intent and the IRC would make a

determination as to which applicants would be invited to submit a full grant proposal. One of the issues that has come to IRC's attention in looking at the Letters of Interest is trying to determine who is a client and who is not a client. Mr. Asher asked the Committee if they were comfortable with the IRC making a determination that if the applicant is an affiliate of a client but not part of an Obligated Group they would qualify for the program, but if they are a part of the Obligated Group then they would not qualify. Dr. Lopez moved that the Committee accept Letters of Interest from each entity individually unless they are a member of an Obligated Group under a bond issue. If they are an affiliate of a client and are not part of the Obligated Group, they are eligible to apply for a grant. Mr. Colangelo seconded the motion.

Upon roll call, the "Ayes," "Nays," and "Abstentions" were as follows:

AYES

NAYS

ABSTENTIONS

Peter Lisi
Patrick Colangelo
Estela Lopez
Bryan Pollard
Barbara Rubin

Mr. Lisi asked if there was any other business. There being none Mr. Lisi requested a motion to adjourn. Mr. Colangelo moved to adjourn the meeting. Dr. Lopez seconded his motion.

Upon roll call, the “Ayes,” “Nays,” and “Abstentions” were as follows:

AYES

NAYS

ABSTENTIONS

Peter Lisi
Patrick Colangelo
Estela Lopez
Bryan Pollard
Barbara Rubin

The meeting adjourned at 12:35 p.m.

Respectfully submitted,

Peter Lisi, Committee Chair

attachment

CHEFA
FY 2012 Client Grant Awards

	Entity	EntityType	Funding Type	Amount Requested	Cumulative Awards	Use of Funds
1	Hartford Hospital	Health	Capital	\$75,000	\$75,000	Simbionex Lap Mentor to augment current simulation laboratory training center to include laparoscopic technology for physician and student training.
2	Wesleyan University	Higher Ed	Program	\$75,000	\$150,000	Green Streets Arts Center's After School Arts and Sciences Program support.
3	Community Renewal Team	Community Organization	Capital	\$64,995	\$214,995	Replacement of heated and refrigerated food truck to provide meals through their Senior Café and Meals on Wheels programs.
4	Sacred Heart University	Higher Ed	Program	\$75,000	\$289,995	Purchase of SimMan 3G to augment current simulation lab and improve clinical reasoning skills of nursing students.
5	University of Connecticut Foundation, Inc.	Higher Ed	Program	\$45,000	\$334,995	Support for Urban Service Track and Migrant Farm Worker Clinic mobile health program at farm sites across Connecticut.
6	Hebrew Healthcare	Health	Capital	\$75,000	\$409,995	No-Lift program to improve quality and safety of transfers for patients and nursing staff to reduce patient falls and worker's compensation claims, and increase staff morale.
7	Hospital of Saint Raphael	Health	Program	\$75,000	\$484,995	Development of post-discharge resource and support center to provide ongoing support for breastfeeding exclusively for at least the first 6 months postpartum.
8	Masonicare	Health	Capital	\$75,000	\$559,995	Electronic Medical Administration Record system purchase and implementation to increase medication delivery efficiency and reduce medical errors.

CHEFA
FY 2012 Client Grant Awards

	Entity	EntityType	Funding Type	Amount Requested	Cumulative Awards	Use of Funds
9	ECHN	Health	Capital	\$75,000	\$634,995	Renovation of adult behavioral health unit to ensure patient and staff safety and security.
10	Griffin Hospital	Health	Capital	\$75,000	\$709,995	Facility renovations to create Clinical Skills Simulation Training Center at the School of Allied Health Careers.
11	Middlesex Hospital	Health	Program	\$75,000	\$784,995	Program to screen emergency patients for at-risk drug or alcohol dependency, provide interventions, education, referrals and follow-up.
12	Waterbury Hospital	Health	Capital	\$75,000	\$859,995	Expansion of wireless communication system for nurses, specialized staff and to improve quality of care environment for patients.
13	Connecticut College	Higher Ed	Program	\$68,582	\$928,577	Establish Healthy Choices program at the Connecticut College Children's Program to engage identified families in healthy choices and development education.
14	New Horizons	Nursing Home	Capital	\$75,000	\$1,003,577	Replacement of eighty HVAC units which are more than 20 years old on resident apartments.