2020 Nonprofit Grant Program

10 Columbus Boulevard, 7th Floor, Hartford, Connecticut  06106

Request for Proposals

RFP Letter of Interest Release Date:  November 15, 2019
Letter of Interest Due:   December 13, 2019, 10:00 a.m.
Notification to Apply for Selected Applicants:   February 3, 2020
Awards Announcement:   By May 22, 2020
Payment of Grants:   Approximately June 26, 2020
Grant Period: Date that Financial Assistance Agreement is Fully Executed
- June 30, 2021

Contact: Betty Sugerman Weintraub, Grant Program Manager
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Phone: 860-761-8428
The Connecticut Health and Educational Facilities Authority (CHEFA or Authority) provides access to tax-exempt financing and other financial assistance to educational institutions, healthcare providers, childcare providers and other eligible not-for-profit entities.

CHEFA established the Nonprofit Grant Program to provide nonprofit organizations in Connecticut with the opportunity to access funding through competitive grants. This program was made possible through the fiscally responsible management of the Authority by CHEFA Officers and Board of Directors, and utilizes no State of Connecticut funds. We thank our Board members for their thoughtful stewardship of CHEFA resources and continuing efforts to assist nonprofits in our state.

The Authority is accepting proposals for:

- Capital Projects/Purchases
- Programs

from organizations whose mission statement AND the capital project/purchase, or program, are related to any of the following focus areas, as determined by CHEFA in its sole discretion:

- Childcare (including before and after-school programming)
- Cultural (including museums, theaters, etc.)
- Education (including workforce/vocational training and youth summer jobs)
- Healthcare (including wellness and senior living)

Grant requests must range from $5,000 up to a maximum of $75,000

**Awards**

- For capital projects/purchases acquired during, or programs effective during, the time period of the date the Financial Assistance Agreement is fully executed through June 30, 2021.
- The CHEFA Board of Directors reserves the right to award less than any applicant’s requested amount.
- Grant awards are subject to funding availability.
**Selection Criteria**

Grants will be awarded based on criteria that include, but are not limited to:

- Project need
- Likelihood of success
- Size of target population
- Target population impact
- Innovation
- Organizational financial strength
- Organizational managerial strength

**Eligibility**

- Applicant organizations must have current IRS 501(c)(3) tax-exempt designation, or be public educational institutions that are constituent units as defined in C.G.S.§10a-1.
- Funding is restricted to CAPITAL PROJECTS/PURCHASES or PROGRAMS within Connecticut.
- If an organization was **AWARDED** a grant in **EACH** of the past three fiscal years (i.e. FY 2017, 2018, 2019), the organization must take one year off from applying, and can thereafter apply in the following fiscal year (i.e. FY 2021).
- Organizations must comply with the provisions of the State of Connecticut General Statutes Sections 4a-60(a) and 4a-60a(a) nondiscrimination requirements applicable to all contracts with Connecticut quasi-public agencies.

**What CHEFA Will Not Fund**

- CHEFA will not contribute to: annual giving or fundraising for non-specific projects or programs (i.e. annual Giving Day or Holiday appeal letters), or capital campaigns (defined as multi-million dollar, multiple year, brick and mortar campaigns)
- Debt reduction, endowment funding, conferences, trips or other one-time events
- Religiously sectarian services
- Indirect costs will be funded on a limited basis

**Other Requirements**

- The award of any funding is subject to the discretion of the CHEFA Board of Directors.
- Only one application will be accepted from any organization.
- For a period of five years, the capital purchases obtained with CHEFA grant funds may not be transferred, sold, or disposed of without CHEFA consent, and must remain in Connecticut.
• Applicants must fully disclose all pending mergers and acquisitions, state or federal investigations, litigation and executive management changes to the Authority during both the application process and the grant period.

• Funds not expended in accordance with the approved budget or any subsequent modification during the grant period must be returned to the Authority.

• Modification requests must be made in writing to CHEFA staff at philanthropy@chefa.com, and should not be requested during the final 60 days of the grant period.

• Interim and Final project reports will be required of each grantee, the form and substance to be fully described upon award notification.

• The grantee must acknowledge the Authority funding support in all press releases, media interviews, and reports on the funded project/program.

• Demonstrate, with the inclusion of CHEFA funding, the organization’s ability to fully fund the proposed project or program within the specified timeframe.

How to Apply

CHEFA utilizes the online Foundant Technologies Grant Management System. For optimal utilization please update your browser to the most recent version or utilize Google Chrome or Firefox.

Access to the LETTER OF INTEREST (LOI) form is now available at: https://www.grantinterface.com/Home/Logon?urlkey=CHEFA

The deadline to submit your Letter of Interest is 10:00 AM on December 13, 2019

• Incomplete LOIs may be deemed ineligible at CHEFA’s discretion.

• Do not include cover letters, letters of support, website screenshots, press clippings, annual reports, CDs or DVDs or any other materials.

• Please do not personally deliver, fax or mail your Letter of Interest/Application; they must be completed online. Hard copies of the Letter of Interest/Application will not be accepted.

• Materials submitted to the Authority are subject to public disclosure under the Connecticut Freedom of Information Act, unless an exception applies, and should not include information prohibited by HIPAA or in violation of other applicable laws or regulations.

• The Staff and Board of Directors reserve the right to request additional information as may be required during the grant program application and review process. The Authority reserves its sole right to modify these guidelines and the program at any time.